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Central Intelligence Agency

Washington, D.C. 20505

OTE 86-6337

28 APR 1986

Mr. Ray Kline
NAPA
1120 G Street, Northwest
Suite 540
Washington, D.C. 20005

Dear Mr. Kline:

Several times each year, CIA runs a week-long Executive Leadership Forum for about 15 newly appointed senior executives. One of the highlights of the course is a roundtable discussion among executives from other government agencies and from business.

We would like to invite you to participate in this discussion on Wednesday, June 25, 1986. You would be one of a panel of speakers who address the following aspects of executive development:

1. What experiences were most significant in preparing you for your present position?

2. How do you view executives as leaders?

3. How does your organization identify and develop executive talent?

4. Do you see the executive role changing over the next decade? If so, would there be a corresponding change in the types of people that would be required?

5. Can you recount any particular kinds of duties or events that have caused your executives identified as "high potential" to plateau or fail?

6. What advice would you give your recently appointed executives?

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Mr. Ray Kline

The panel will meet at Donaldson Brown Conference Center located in Port Deposit, Maryland. We have enclosed a map for your use. The session is scheduled to begin at 7:00 p.m., and we invite you to join us for dinner at 5:00 p.m. The Agency will, of course, reimburse you for travel expenses associated with participation in the Executive Leadership Forum up to a maximum of $75 per day. We will also give you an honorarium of $250, the maximum that we are allowed to pay.

If you agree to participate, please send a short biographic
STAT sketch to the course director, [redacted], Office of Training and Education, Central Intelligence Agency, Washington, D.C. 20505. Should you have any questions, please feel free to call her
STAT [redacted]

Sincerely,

STAT [redacted]

Director
of
Training and Education

Enclosure

STAT OTE/LDD/EDS [redacted] (18 April 1986/OTE 86-6337)

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